

Approved by **Board of Directors**  
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Owner **Director of Strategy and Business Development**

# Quality and Food Safety Policy

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## 1. Background and purpose

To ensure that Nordic Paper complies with applicable laws and regulations and that Nordic Paper's values and desired ways of conducting business are communicated and followed throughout the organisation, Nordic Paper has developed a number of governing documents, including this policy.

This policy sets out how Nordic Paper continuously works to maintain a focus on quality and food safety in our processes.

## 2. Explanation of guidelines

Nordic Paper's vision is to be the natural leader in speciality paper. As a natural leader, we shall deliver products that meet the customer's requirements of quality and food safety. Our production facilities shall be certified to international standards for quality (ISO 9001) and food safety (ISO 22000 and SQF) where applicable. Nordic Paper complies with legal and regulatory requirements as well as the commitments we have to customers in the areas of quality and food safety.

Responsibility for fulfilling the commitment to quality and food safety applies to all employees. Together we ensure quality and food safety by working in accordance with established work processes and by constantly improving the business. Deviations are reported and managed systematically. To meet the requirements of this policy we identify risks, opportunities and necessary resources, and set targets. Nordic Paper ensures awareness and knowledge of the requirements through external and internal information gathering and communication, as well as through regular training for our employees.

## 3. Target group

The policy applies to all units within the Group. Nordic Paper's Quality and Food Safety Policy is aimed at all employees (managers and co-workers), contractors and visitors within the Group.

## 4. Roles and responsibilities

The Director of Strategy and Business Development is the owner of this policy. Each manager is responsible for ensuring compliance with this policy.

## 5. Exceptions

There are no exceptions to this policy. Any need for exceptions to this policy must be clearly defined and documented. All exceptions shall be approved by the Board of Directors.

## 6. Monitoring and compliance

The policy is approved annually by the Board, after a review of contents and compliance has been carried out by the owner of this policy. Each year the CEO reports to the Board on compliance with this policy.

## 7. References

- Nordic Paper Code of Conduct
- Supplier Code of Conduct